

**Margaret Reaney Memorial Library
Board of Trustees Meeting**

February 8, 2021

Call to Order: Secretary Mathew Rapacz called the meeting to order at 6:00 p.m.

Also present: Trustees Judy Swartz, Rebecca Sokol, Kathleen Reed, Cindy Stagliano, and Library Director Dawn Lamphere. **Absent:** President David Salvagni (who joined the discussion by telephone but did not vote) and Vice President Nancy Stowell.

Approval of Minutes: *Motion* by Trustee Swartz and *seconded* by Trustee Reed to accept the minutes of the regular meeting of January 11, 2021. Vote to approve was 4-0 with Trustee Stagliano abstaining.

Payment of Bills: *Motion* by Trustee Reed and *seconded* by Trustee Stagliano to approve payment of bills in the amount of \$1,064.01. *All voted in favor.*

Accessibility: Director Lamphere said Sharon Lawyer, from the U.S. Department of Agriculture, would visit the library on February 10 related to the USDA grant for which the library is applying.

Personnel Policy: Director Lamphere continues to work on amendments to the Personnel Policy relating to sick leave.

Pandemic Response Policy: Director Lamphere presented a first reading of a state-required Pandemic Response Policy for the board's consideration.

Adjournment: At 6:06 p.m. a *motion* was made by Trustee Swartz and *seconded* by Trustee Reed to adjourn the meeting. *All voted in favor.*

The next regular meeting is scheduled for March 8, 2021.

Mathew Rapacz
Secretary