

Margaret Reaney Memorial Library Board of Trustees Meeting

March 8, 2021

Call to Order: President David Salvagni called the meeting to order at 6:00 p.m.

Also present: Trustees Judy Swartz, Rebecca Sokol, Kathleen Reed, Cindy Stagliano, Mathew Rapacz, Nancy Stowell and Library Director Dawn Lamphere.

Approval of Minutes: *Motion* by Trustee Swartz and *seconded* by Trustee Stagliano to accept the minutes of the regular meeting of February 8, 2021. Vote to approve was 5-0 with Trustees Salvagni and Stowell abstaining.

Payment of Bills: *Motion* by Trustee Reed and *seconded* by Trustee Swartz to approve payment of bills in the amount of \$2,035.47. *All voted in favor.*

Groundskeeper/Custodian: Director Lamphere reported that groundskeeper/custodial Dan Straney informed her of his intention to leave that position effective May 1. The position will be advertised and the finance/personnel committee will review resumes, interview candidates and make a recommendation to the board for filling the position.

Brooks Barbeque: Public Relations and Fundraising Committee chair Stowell reported that a Brooks Barbeque drive-through fundraiser will take place on May 16, noon to sold out in front of the library. Price is \$13 per meal.

New Bookcase: Museum Committee chair Rapacz reported that the museum has a new oak bookcase hand-crafted by Ryan Sokol and generously donated to the museum by his parents, Rebecca and Joe Sokol. The bookcase is located in the St. Johnsville room.

Accessibility: Director Lamphere said a copy of the legal services agreement, a necessary component of the grant application, had been sent to the USDA. Lamphere will explore a grant possibility for the accessibility project via Hanson Industries, which operates a gravel and stone mine in the town.

Personnel Policy: Director Lamphere continues to work on amendments to the Personnel Policy relating to sick leave.

Pandemic Response Policy: A *motion* was made by Trustee Sokol and *seconded* by Trustee Reed to adopt a state-required Pandemic Response Policy. *All voted in favor.*

Adjournment: At 6:06 p.m. a *motion* was made by Trustee Swartz and *seconded* by Trustee Stagliano to adjourn the meeting. *All voted in favor.*

The next regular meeting is scheduled for April 12, 2021.

Mathew Rapacz
Secretary