

Margaret Reaney Memorial Library
Board of Trustees Meeting
February 13, 2023

Call to Order: President David Salvagni called the meeting to order at 5:00 p.m.

Also present: Trustees Mathew Rapacz, Rebecca Sokol, Nancy Stowell, Judy Swartz, and Library Director Dawn Lamphere. **Absent:** Trustee Kathleen Reed.

Note: Director Lamphere read an e-mail from Cindy Stagliano indicating that Stagliano had resigned from the Board.

Approval of Minutes: *Motion* by Trustee Sokol and *seconded* by Trustee Swartz to accept the minutes of the regular meeting of January 9, 2023. *All voted in favor.*

Budget Transfer: A *motion* was made by Trustee Swartz and *seconded* by Trustee Stowell to transfer \$400 from budget line item 7410.480 to Professional Services. *All voted in favor.*

Payment of Bills: *Motion* by Trustee Swartz and *seconded* by Trustee Stowell to approve payment of bills in the amount of \$3,897.86. *All voted in favor.*

Retirement: Director Lamphere submitted a letter to President Salvagni and the Board indicating that she is retiring as Library Director effective December 31, 2023. *Motion* by Trustee Rapacz and *seconded* by Trustees Sokol, Stowell, Swartz, and Salvagni to accept the retirement notice with deep regret and much appreciation for her long service to the library. *All voted in favor.*

Groundskeeping: Director Lamphere reported that Cory Hazzard, who the library contracts with for snow and ice removal, mowing and other groundskeeping, has not submitted an up-to-date certificate for liability insurance. Such a certificate is important for Workers' Compensation purposes. Director Lamphere will contact the library's insurance agent for advice. The board discussed possible future options for groundskeeping and maintenance.

Front Door / Accessibility: A *motion* was made by Trustee Swartz and *seconded* by Trustee Stowell that Director Lamphere contact NEP Glass regarding a possible front door replacement as a component of making the building more accessible. *All voted in favor.*

Adjournment: At 5:58 p.m. a *motion* was made by Trustee Swartz and *seconded* by Trustee Salvagni to adjourn the meeting. *All voted in favor.*

The next board meeting is scheduled for March 13, 2023.

Mathew Rapacz
Secretary