

**Margaret Reaney Memorial Library**  
**Board of Trustees Special Meeting**  
**April 17, 2023**

**Call to Order:** President David Salvagni called the meeting to order at 5:00 p.m.

**Also present:** Trustees Mathew Rapacz, Nancy Stowell, Judy Swartz, Rebecca Sokol and Library Director Dawn Lamphere. **Absent:** Trustees Kathleen Reed. One seat is vacant. Guests: St. Johnsville Mayor Dawn White and Mohawk Valley Library System Director Eric Trahan.

**Trustees Appointments:** Director Trahan explained to Mayor White the status of the library as a municipal chartered library and the responsibility of the municipality (in this case the village) to approve library trustee appointments. The library's history with the village was reviewed.

**Library Director Replacement Recommendations:** Director Trahan provided information and advice to the board about how to go about hiring a new library director, including two handouts. A new director and library clerk will be needed on Jan. 1, 2024. One initial step in the process is to review job descriptions, by-laws, plan of service, etc. Tentative timeline: begin advertising mid-late June; set a deadline for applications mid- late August; review resumes early September; interview candidates; ideally make final choice before Thanksgiving.

**Adjournment:** At 5:53 p.m. a *motion* was made by Trustee Rapacz and *seconded* by Trustee Swartz to adjourn the meeting. *All voted in favor.*

The next regular board meeting is scheduled for May 8, 2023.

Mathew Rapacz  
Secretary