

**Margaret Reaney Memorial Library
Board of Trustees Meeting
May 31, 2023**

Call to Order: President David Salvagni called the meeting to order at 5:02 p.m.

Also present: Trustees Mathew Rapacz, Nancy Stowell, Rebecca Sokol, Judy Swartz (5:06) and Library Director Dawn Lamphere. **Absent:** Trustees Kathleen Reed. One seat is vacant.

Budget Transfers: *Motion* by Trustee Rapacz and *seconded* by Trustee Sokol to make budget transfers to close out the fiscal year ending May 31, 2023. Transfers are as follows: \$1,000 from 9040.800 (contingency); \$500 from 7560.400 (programs); and \$450 from 7410.200 (equipment) **TO** 7410.400 (automation) \$86; 7410.414 (electricity) \$40.80; 7410.416 (fuel) \$862.71; 7410.420 (building insurance) \$699.53; 7410.450 (materials and supplies) \$15.79; and 9040.800 (workers compensation) \$241. **Resolution passed 4-0.**

Payment of Bills: *Motion* by Trustee Stowell and *seconded* by Trustee Sokol to approve payment of bills in the amount of \$4,887.35. **Resolution passed 4-0.**

Budget: *Motion* by Trustee Rapacz and *seconded* by Trustee Salvagni to adopt the budget for the fiscal year beginning June 1, 2023 and ending May 31, 2024. Revenues are estimated at \$104,900. Expenditures are estimated at \$203,263. The difference will be taken from fund balance. The significant increase in projected expenditures from the 2022-2023 budget is largely related to upcoming personnel changes and the difficulty of estimating expenses relating to them. **Resolution passed 5-0.**

Tax Cap: *Motion* by Trustee Sokol and *seconded* by Trustee Swartz to authorize Director Lamphere to file the Tax Cap filing with the New York State Comptroller. *All voted in favor.*

Job Description second reading, Director and Library

Aid/Library Clerk: *Motion* by Trustee Stowell and *seconded* by Trustee Sokol to accept the job descriptions of these two positions as revised. *All voted in favor.*

Committee Appointments: President Salvagni appointed trustees to the various committees as follows: Finance/Personnel: Sokol (chair), Rapacz, Swartz. Museum: Rapacz (chair) Sokol, Stowell. Fund-raising, etc.: Stowell (chair), Swartz, Sokol. Buildings and Grounds: Swartz (chair), Salvagni. Planning and Development: Salvagni (chair). Incomplete - changes and additions will be made as needed.

Adjournment: At 6:14 p.m. a *motion* was made by Trustee Swartz and *seconded* by Trustee Rapacz to adjourn the meeting. *All voted in favor.*

The next regular board meeting is scheduled for June 12, 2023.

Mathew Rapacz
Secretary