

Margaret Reaney Memorial Library
Board of Trustees Meeting
August 14, 2023

Call to Order: President David Salvagni called the meeting to order at 5:00 p.m.

Also present: Trustees Mathew Rapacz, Nancy Stowell, Kathleen Reed, Judy Swartz, and Library Director Dawn Lamphere. Absent: Trustee Rebecca Sokol. One seat is vacant.

Approval of Minutes: *Motion* by Trustee Swartz and *seconded* by Trustee Stowell to accept the minutes of the regular meeting of July 10, 2023. *All voted in favor.*

Payment of Bills: *Motion* by Trustee Reed and *seconded* by Trustee Salvagni to approve payment of a bills in the amount of \$693.66 *All voted in favor.*

Fundraising: Director Lamphere reported that proceeds from the sale of refreshments at the July 31 marina concert was approximately \$245. The sale of items at the Bridge St. Block Party Aug. 12 was canceled.

Library Director: The Finance and Personnel Committee reported that one more application for director had been received. Deadline for applications is August 31. The committee will meet to discuss interview of candidates and other matters. The committee anticipates the clerk position will be formally advertised on October 1.

Museum Committee: Chairman Rapacz reported that he had conducted six museum tours in the past month, an unusually high number.

Fuel Oil: Trustee Reed reported that she solicited proposals for fuel oil for the coming heating season. Two companies: Buell Fuel and Superior Energy responded. Buell Fuel submitted the low bid, \$3.43 per gallon for up to 3,200 gallons. *Motion* by Trustee Reed and *seconded* by Trustee Swartz that the bid of Buell Fuel be accepted. All voted in favor.

Adjournment: At 5:29 p.m. a *motion* was made by Trustee Swartz and *seconded* by Trustee Reed to adjourn the meeting. *All voted in favor.*

The next regular board meeting is scheduled for September 11, 2023.

Mathew Rapacz
Secretary