

Margaret Reaney Memorial Library

Board of Trustees Meeting

January 8, 2024

Call to order

Meeting was called to order by President Salvagni at 5:02pm.

Roll Call

Trustees present included David Salvagni, Stephanie Cuomo, Judy Swartz and Nancy Stowell. Trustees Kathy Reed and Becky Sokol were absent. Dawn Lamphere and Diane Empie were also present.

Guests/Public Comment – none

Approval of minutes

Motion by Trustee Swartz to approve minutes from the December 11, 2023 meeting, seconded by Trustee Cuomo, minutes accepted as presented.

Financial Report and Vouchers

Motion by Trustee Swartz to approve vouchers totaling \$3,894.26, seconded by Trustee Salvagni. Motion carried.

School district tax levy of \$70,000 has been deposited. Funding from Fowler Foundation for \$16,000 has also been deposited.

Funds from the Horn Foundation (\$4300) will go into the Friends account to reimburse money used for new lighting.

Dawn filed a closing document that will payout her accrued vacation and sick time. Figures have been arrived at per the plan in the Personnel Policy.

Director's Report

New staff members Sheryl and Diane have received training on circulation, cataloging, payroll, voucher preparation, boiler maintenance, community introductions and programming. Security, finances and MVLS training will occur this week.

A first reading of the Personnel Policy revisions took place. Lines 140-145 should read to replace the word calendar with fiscal.

Correspondence and Communications – no report

Committee Reports

Public relations, Fundraising, Poster; no report

Finance and personnel; NYS retirement for Diane will start in February. Dawn submitted her accrued vacation and sick time as reported in the Director's report.

Museum; Trustee Sokol gave a tour to family of Millie Walrath and Toni Beekman. They were impressed and plan to return. Donation of some items were briefly discussed but no action was taken.

Building and Grounds; The fuel line situation is being monitored. Keys to enter the building and the sequence of notification for security has been revised. It was suggested

MRML may take part in the bicentennial of the Erie Canal celebration this year.

The committee will look into selling some of the machinery from the shed that is no longer being used.

Planning, Research and Development; The committee met and determined they need to obtain email addresses from the new clerk and director. They discussed creating a survey to obtain public input on library hours and programs.

Article II, sections one and two of the bylaws need to be revised to reflect the shift in the treasurer position from the village to the library's treasurer. Under article 5 they will explore the option of adding a section pertaining to the hiring of the library staff. They also may want to include language for attending meetings virtually. Trustee Cuomo will consult with Eric Trahan on language for the potential changes.

Trustee Cuomo would like to explore the idea of creating an ice skate collection for the newly installed village rink.

Old Business; no report

New Business; no report

Adjournment; Motion made by Trustee Swartz and seconded by Trustee Cuomo. Meeting adjourned at 6:06pm.

Respectfully submitted,

Nancy Stowell for Trustee Sokol

