

Margaret Reaney Memorial Library

Board of Trustees Meeting

January 13, 2025

Call to Order

Meeting called to order by President Stephanie Cuomo at 4:33pm.

Roll Call

Trustees present included Stephanie Cuomo, Alyssa Mason, Judy Swartz, Lisa Harvey, David Salvagni, Diane Empie (director) and Nancy Stowell. Trustee Rebecca Sokol was absent.

No Guests or Public Comment

Approval of Minutes was suspended until the February meeting.

Financial Report

David Salvagni motioned to transfer \$1,000. from line item Other to Phone to pay the bill. Alyssa Mason seconded. Motion carried.

Judy Swartz made a motion to pay the vouchers totaling \$6,835.83, seconded by Alyssa Mason, motion carried.

Director's Report

The NYS accessibility study has started. The first report should come by the beginning of March.

Diane presented patron circulation and new card holder statistics for 1/2/2023 to 12/31/2023 and 1/2/2024 to 12/31/2024 respectively.

Correspondence and Communications

Stephanie Cuomo presented a letter addressed to the OESJ Board of Education regarding a proposed increase in the library tax levy. The letter is asking that the proposition be placed on the May 2025 ballot.

Stephanie will deliver the letter to the school.

Committee Reports

Public Relations and Fundraising: Diane has scheduled a bus trip to Salem, Mass. for October 4, 2025. The committee will be working on a fact sheet for MRML to be presented to the public.

Finance and Personnel: Judy Swartz made a motion to accept the revised Petty Cash Policy, seconded by David Salvagni, motion carried with omission of the words “or on the attached form”.

Museum: The committee discussed opening up one half of the Reaney Room to the public for LEGO clubs, book groups, programs and patrons in general. The committee will look for a qualified person to assess the value of several chairs in the room for inventory/sale.

Building and Grounds: no report

Planning, Research and Development: committee is working on the 5-year plan.

Motion by Judy Swartz, seconded by Alyssa Mason to adjourn. Meeting adjourned at 5:00pm.

Submitted by Nancy Stowell