

# Margaret Reaney Memorial Library

## Board of Trustees Meeting

June 9, 2025

### Call to Order

Meeting was called to order by President Stephanie Cuomo at 4:33pm.

### Roll Call

Trustees present included Lisa Harvey, Stephanie Cuomo, Becky Sokol and Nancy Stowell. Director Diane Empie was also present. Trustees David Salvagni and Judy Swartz were absent.

There is one vacancy.

Guests/Public Comment – none

### Approval of Minutes

Motion by Becky to approve minutes from 2 previous meetings dated May 12<sup>th</sup> and May 27<sup>th</sup>. Seconded by Lisa, motion carried.

### Financial Report and Vouchers

Motion by Stephanie to approve bills totaling \$3,396.18, seconded by Becky, motion carried.

## Director's Report

- Diane reported Storytime is continuing for the month of June and will be put on pause for the summer.
- Eli from Senator Fahy's office will be in the library on Tuesday June 10<sup>th</sup> from 10am-12pm to take questions and concerns back to Albany.
- Diane will be participating in the PARP closing ceremonies on June 10<sup>th</sup> at OESJ Elementary School. She was a community reader as part of the PARP program on June 2<sup>nd</sup>.
- Diane was invited to the Business Girls meeting on June 5<sup>th</sup> with the intent of becoming a member. She spoke about the Salem bus trip fundraiser, Senator Fahy's mobile office and the upcoming BYOB club.
- Diane is in the process of applying for a grant totaling \$100,000 which has a deadline of June 30<sup>th</sup>. She applied for and received a grant of \$500.00 from WGY/Curtis Lumber to be used for summer reading and children's programs.

## Correspondence and Communication – no report

## Committee Reports:

- Public Relations, Fundraising, Poster – Becky brought up some ideas for the committee to consider including asking St. Johnsville alumni to donate to the library once per year, having a trivia night (scheduled for 10/18/25) and include a 50/50 raffle, bus trips and creating a tote bag with past pictures of St. Johnsville.
- Finance and Personnel – The committee met and reviewed the vouchers.
- Museum – A schedule was set up for tours of the museum to be available on Thursday afternoons. Members of the committee will be available for the tours.
- Building and Grounds – A portion of the sidewalk belonging to the library needs to be repaired. The committee will look into the repairs. A document was signed saying that property owners are okay with the changes in construction.
- Planning, Research and Development – no report

- Friends of the Library – Marybeth Francisco will be approached to join the Friends group
- Old Business – no report
- New Business
  - Motion by Becky to transfer \$40.000 from savings to checking. Seconded by Nancy, motion carried.
  - Motion by Becky to amend the equipment budget line to \$4950 and the equipment repair budget line to \$2750, seconded by Stephanie, motion carried.
  - The board reviewed Diane's goals set from her evaluation.
  - Motion by Becky to accept Sylvia McClellan as a trustee to fill a vacant seat on the board. Seconded by Nancy, motion carried.
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Motion by Becky and seconded by Lisa to adjourn the meeting at 5:39pm. Meeting adjourned.

Respectfully Submitted, Nancy Stowell, Vice President