

Margaret Reaney Memorial Library

July 8, 2024 Board Meeting Minutes

Meeting was called to order at 4:31 by President Cuomo. Those present were: Stephanie Cuomo, David Salvagni, Lisa Harvey, Alyssa Mason(Phone), Nancy Stowell, Rebecca Sokol, Diane Empie(director), Judy Swartz was absent.

Guest was Eric Trahan.

Eric spoke to the board concerning our increase in the tax levy for next year. He emphasized our importance of the positive relationship between the trustees and director and staff and its affect on the community. We must start together when dealing with the community and we must go out into the community explaining in detail what the future of our library will have for the community. In relation to the levy, we have not increased the tax for the library since 2012.

Eric also spoke about the responsibilities of the trustee and the director. A handout from Handbook for New Public Library Directors in New York State, which shows the division of duties between the two bodies. Other handouts outlined the duties and responsibilities of the trustees, we have to present to the community an organized and functioning library.

The trustees were encouraged to get feedback from the community on how they see the library in the five years. This will help the to rewrite our mission statement and long and short term goals. Eric remained for the meeting.

David made a motion to approve the minutes from June 2024 meeting, Nancy Stowell seconded the motion, all voted yes.

Rebecca Sokol made the motion to approve and accept the vouchers, David seconded the motion, all voted yes.

Director's Report: The OESJ kindergarten class visited our library on June 20. On June 29 the library kicked off the summer program with Vehicles in Our Community. 32 children signed up for the program. Trading Cards are part of the summer program which will end on August 28 with a visit from the Utica Zoo Mobile.

The adult reading program has 16 attendees. The stacks are being moved to provide wider access to the books. The project should be over by September 1, with many new books on the shelves.

Committees:

Public Relations, Fundraising, Poster-no report

Finance and Personnel-met before meeting to review the vouchers

Museum-Nancy, Becky and Mat are checking the museum to make sure all is in place and some name cards need to be replaced.

Building and Grounds-no report

Planning, Research and Development-the committee is looking at the policies of the library plus a survey is being developed.

Old Business

Josh from MVLS will have a key to the library with his own code to deliver/collect book that need to be available. David made the motion that a key was to be given to Josh, Alyssa seconded it, all voted yes.

The next meeting will be August 12, 2024.

Lisa called for adjournment; David seconded all voted yes.

The meeting ended at 5:47

Submitted July 29, 2024 by Rebecca Sokol