

Margaret Reaney Memorial Library

Board of Trustees Minutes Draft

July 13, 2026

Call to order at 4:30

Those present: All. (Diane Empie, Sylvia McClellan, Phoebe Clark, Lisa Harvey, Judy Swartz, Stephanie Cuomo, Rebecca Sokol Nancy Stowell)

No guest/public comment: Wade Abbot, Ina Smith

Motion made by approving last month's minutes First by Judy Swartz; Second by Sylvia McClellan carried.

Motion made by to approve the financial report and vouchers First by Judy Swartz; seconded by Rebecca Sokol; motion carried

Director's Report:

I have sent out invitations to Niche Academy to everyone. Along with that there are training courses attached. I can see the profiles so there is no need to print out the certificates. *Not everyone received the email, Diane will send it to everyone*

We have 3 Community Care Kits that were put together by members of MVLS. We were required to complete homelessness training which we did. The kits are available on a no questions asked basis.

I have been working with Bring on the Spectrum for about a year and last week we received sensory items for all ages. I will be working on developing dedicated sensory space for the items and as a safe space for those that are in need. Bring on the Spectrum will also help in the future to bring in larger items once a space has been created.

Committee Reports:

Public relations & Fundraising: Meeting was held 6/24/26 @ 10:03am, Diane, Phoebe, Judy, and Lisa in attendance. Ideas that discussed:

Topic: **Open House** 8/26/26-Phoebe updated the group:

Stephanie Dye- Slips & Sips- Sell alcoholic beverages? Will that be okay, Eric, Village?

Peggy Hillas- Kids Fairy wands, sun catchers

Bill Bing- Magic

Linda Hart- reading to young children, and a craft (paper crane)

Ice cream from Stewarts- order 3 weeks before the event

State Police will have a booth

Diane had asked what was needed from her and her staff- sign ups for library cards, calendar of events, programs, etc.

All of these activities are at no cost to the library.

It will be set up outside.

Diane would like to have 10 of the fair wristbands for prizes for summer reading. That would leave 20 for the open house. Advertise August 17-25th, kids that sign up for a library card or check out materials from the library will be entered in a raffle for the wristbands.

Phoebe asked if Cheryl could possibly read tarot cards for people at the open house. She was asked and said she will, and for fun only.

There will be museum tours available.

Cheryl and Dona will be available for the event.

Bake goods appreciated, Becky may offer a basket to be raffled.

Next Meeting July 31 @ 10am

Finance and Personnel: Financial report reviewed. Financial advisor David Chlus was a guest. He is from Morgan Stanley Wealth management in Utica. He shared some ideas to help the money that is now at Bank of America do better, as well as our checking and savings accounts, and the fees are less than BOA.

Check in December if the fiscal year changes to January?

Museum: No report.

Building and Grounds: No report.

Planning, Research and Development: plan meeting after Wade advises on policy updates.?

Friends of the Library: No report

Old Business: No report.

New Business:

Proposed budget changes have been reviewed.

Discussed changing our fiscal year to January through December.

Reviewed draft letter to the village board regarding retroactively appointing library board members.

Discussed the ADA grant status, lost it, but can apply again this year in September. The abatement needs to be done. We need a letter saying we are committed to our portion . Diane to send the board members the grant application information.

Motion to Adjourn, first by Judy Swartz, second by Phoebe Sitterly Motion carried.

Time: 5:41pm Eastern

Lisa Harvey 7/15/2026